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CITY OF KEIZER
TRAFFIC SAFETY/BIKEWAYS/PEDESTRIAN COMMITTEE AGENDA
Thursday, October 20, 2022 @ 6:00 p.m.
Keizer City Council Chambers

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES – September 2022**
3. **APPEARANCE OF INTERESTED CITIZENS**
4. **COMMITTEE UPDATE TO ‘COMMITTEE PURPOSE’ ~ *Jamie Davis***
5. **COMMITTEE UPDATE TO NEIGHBORHOOD TRAFFIC MANAGEMENT PROGRAM ~ *Tammy Saldivar***
6. **TREE CITIES ~ *Jamie Davis***
7. **COMMITTEE MEMBER INPUT / NEIGHBORHOOD ASSOCIATION REPORTS**
8. **STAFF REPORT ~ *Mike Griffin***
9. **POLICE LIAISON REPORT ~ *David LeDay***
10. **COUNCIL LIAISON REPORT ~ *Elizabeth Smith***
11. **ADJOURN**

Next meeting: November 17, 2022

Reporting to Council and Attending/Monitoring Planning Commission:

Michael DeBlasi

Monday, November 7, 2022 – Council | November 9, 2022 – Planning Commission



KEIZER TRAFFIC SAFETY, BIKEWAYS & PEDESTRIAN COMMITTEE MINUTES
Thursday, September 15, 2022
Keizer City Council Chambers

CALL TO ORDER

Chair Davis called the meeting to order at 6:00 pm. Attendance was noted as follows:

Present:

Jamie Davis, Chair
Rick Kuehn
Tammy Saldivar
David Dempster
Hersch Sangster

Absent:

Michael DeBlasi, Vice Chair
Steven Wolf

Council Liaison/Staff Present:

Mike Griffin, Storm Ops & Streets
Officer Martin Powel, Police
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: David Dempster moved for approval of the July 2022 Minutes. Rick Kuehn seconded. Motion passed as follows: Davis, Kuehn, Saldivar, Dempster, and Sangster in favor with Wolf and DeBlasi absent.

APPEARANCE OF INTERESTED CITIZENS:

Nancy Seeley and Randall Symons, Keizer, voiced concern about cars parking in front of the fire hydrant and too close to the intersection at Hidden Creek and Brook Hollow. They asked that the curbs in front of the hydrant and at the intersection (for 20 feet) be painted to make people aware that those areas are to be left clear for the safety of drivers pulling out into oncoming traffic. Tammy Saldivar suggested that perhaps 'No parking from here to corner' signs be installed. Mr. Griffin indicated that he would look into what options are available.

Ariana Brooks and her sons, *Vincent and Archer*, Keizer, requested a protected crosswalk – either painted or raised - on Dearborn Road near Claggett Creek Park so that they could get to the park from their side of the street. Chair Davis noted that Dearborn Road is being watched by the committee so they will keep this request in mind.

Tammy Kunz, Keizer, requested an ADA sidewalk on Verda at Dearborn to accommodate people using the transit system. Chair Davis urged her to work with Cherriots on this. Ms. Kunz then asked that a flashing light and raised crosswalk be placed at the Chemawa-Lockhaven and McLeod-Chemawa intersections near the Bonaventure facility. Hersch Sangster explained that flashing crosswalks are normally placed midway between intersections and are very expensive and that the need would have to be determined by Public Works.

Rob Witters, Keizer, representing the West Keizer Neighborhood Association, thanked the committee for their support noting that although he did not think the requested stop signs would be installed, he thought the speed table would be. Mike Griffin interjected that Council recently directed staff to install solar speed displays at or near Dearborn and a speed table on Delight at Cummings Elementary School. Staff hopes to accomplish this during the current fiscal year.

Don Davis, Keizer, cited several dangerous speeding/hit-and-run incidents that have occurred over the past several years and requested a 4-way stop at Brooks and Alder to slow speeding traffic. Officer Powell noted that the Police Department is aware of the speeding traffic in the area and tries to monitor it regularly. Hersch Sangster suggested Mr. Davis attend the Southeast Keizer Neighborhood Association meetings for support and continue coming to these meetings to voice concerns. Chair Davis added that this concern would be added to the committee's annual report so that it comes to the attention of Council and Public Works.

COMMITTEE PURPOSE: Chair Davis urged committee members to review the Purpose and provide input to her, Tammy and Mike. They will compile the suggested edits for discussion at the next meeting.

COMMITTEE UPDATE TO NEIGHBORHOOD TRAFFIC MANAGEMENT PROGRAM: Chair Davis reminded committee members to review the printed program and submit suggested edits to her, Tammy and Mike. They will work together to combine the notes for discussion at the next meeting.

TREE CITY: Postponed to next meeting.

COMMITTEE MEMBER INPUT / NEIGHBORHOOD ASSOCIATION REPORTS:

Rick Kuehn quoted the Neighborhood Traffic Management Program: "Stop signs should not be installed, and are not effective, in diverting traffic or reducing speeding." He noted that if the City put in stop signs as requested by WKNA, it would be in violation of their own policy.

Tammy Saldivar reported that the Planning Commission heard a presentation about Climate Friendly and Equitable Communities parking reform.

David Dempster reported on KeizerFEST and noted that they ran out of helmets at ServFest. He noted funds available and asked that more helmets be purchased.

Hersch Sangster moved to purchase 52 helmets specifically sized for those that are in low supply. Tammy Saldivar seconded. Motion passed as follows: Davis, Kuehn, Saldivar, Dempster, and Sangster in favor with Wolf and DeBlasi absent.

Hersch Sangster reported on ServFest, announced that the September Northwest Keizer Neighborhood Association meeting would have a guest speaker to talk about the library and announced that micro grants are available for bike racks, helmets and lights. He would like to see some bike racks at the amphitheater, Claggett Creek Park and the Big Toy.

David Dempster moved to ask Council for permission to apply for the Innovative Mobility Micro ODOT Grant. Jamie Davis seconded. Motion passed as follows: Davis, Kuehn, Saldivar, Dempster, and Sangster in favor with Wolf and DeBlasi absent.

STAFF REPORT: Mike Griffin reported that annual inspections have been done and out of 428 manholes only 10 needed to be cleaned and out of almost 2,000 catch basins, 108 needed to be cleaned.

POLICE REPORT: Officer Powell reported that they are working at getting drivers re-acclimated to the school zones.

COUNCIL LIAISON REPORT: None

OTHER BUSINESS

Planning Commission/Council Report: Hersch Sangster will report to Council and monitor Planning Commission in October in place of Michael DeBlasi.

ADJOURN: Meeting adjourned at 7:25 p.m.

Next Scheduled Meeting ~ October 20, 2022, 6 p.m.

Minutes Approved: _____

Purpose: To act in an advisory capacity to the Keizer City Council and City Manager in the creation, development and implementation of official traffic safety activities, including bikeways and pedestrian routes, and to make recommendations on projects and practices that improve safety, efficiencies and choices for transportation mode options. The powers and duties of the Committee shall include, but are not limited to:

1. To develop, prioritize, and recommend coordinated traffic safety programs.
2. To develop recommendations for inclusion in the Bicycle System component of the Keizer Transportation System Plan, including an assessment of the need for bikeways, recommended routes with costs and priorities, proposed funding sources, and implementation program.
3. To proactively recommend traffic safety priorities for the City.
4. To review and recommend project applications for funding (e.g. Safe Routes to School, Connect Oregon, other bike/pedestrian funding competitions)
5. To serve in a liaison capacity between the City and the Oregon Traffic Safety Committee in developing the statewide highway safety program and in meeting National Highway Safety Association Program Standards.
6. To provide traffic and transportation-related research and information to official agencies of the City.
7. To coordinate and disseminate information to the public on routes and rules for bicyclists, pedestrians, and transit.
8. To promote public knowledge and compliance with traffic safety programs and laws and emerging issues (e.g. policy development on issues like e-bikes and autonomous vehicles)
9. To promote expanding transportation options that increase safety, efficiency, health, and independence.
10. To provide an annual written or oral report of its activities to the Council and other reports which the Council may request from time to time.

Membership: The Committee shall consist of nine voting members. At least three (3) of the voting members shall be bicycle enthusiasts and actively engaged in recreational and/or commuter bicycling. Liaisons from the City Council, City staff and representatives from Marion County Fire District #1 and Keizer Fire District shall serve as non-voting ex officio members. The Fire District representatives shall be appointed by the Districts. Other members shall be appointed as outlined by the City Council Rules of Procedure, except for the initial selection which shall be by City Council appointment.

Term of Office: Other than the Keizer Fire District representative which shall be perpetual, each member of the Committee shall be appointed for a three-year term, except for initial terms which shall be staggered. Members may be reappointed. The terms shall be staggered so that not more than three will expire in the same year.

Chair and Vice-Chair: The Committee will elect the Chair and Vice-Chair at the first meeting of each calendar year.

Meetings: All meetings of the Committee shall follow Robert Rules of Order Newly Revised and the Oregon Public Meeting Laws.

Attendance: It is the duty of each member to attend at least 75% of the meetings each calendar year. When a member is unable to attend a meeting, the member shall notify the Chair. Members of the Committee may be removed by two-thirds majority vote of the City Council.

Commented [LD1]:

Commented [JJD2]: chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.oregon.gov/odot/Get-Involved/OBPAC/OBPAC-Mission.pdf

Commented [JJD3]: Proactively recommend

Commented [JJD4]: It is a committee now, change from commission
<https://www.oregon.gov/ODOT/Get-Involved/Pages/OBPAC.aspx>

Commented [JJD5R4]: National Highway Safety Association

Commented [JJD6]: emerging issues (e.g. policy development on issues like e-bikes and autonomous vehicles)

Below is a list of concerned traffic areas we want to follow up with the Public Works department. **BOLD** words are responses from Public Works.

Hidden Creek & Brook Hollow - painting project—**this has been given to our contractor to paint**

Dearborn near Claggett Creek Park - a crosswalk—**not at this time**

Verda @ Dearborn - is this the Verda lane Project?—**Cherriot bus issue**

Cummings/Delight Speed Table—**working on design**

*Shoreline Speed Display—**Solar Speed Displays have been ordered and will ship 12/14/22**

Library crosswalk—**Solar beacon in design**

Lockhaven near McNary —**no action at this time**

Bailey/ 8th /Chemawa Rd.—**crosswalk for library addresses this**

Windsor Island Rd/Willow Lake - paint/no parking—**no action, no parking signs were installed previously to east to Windsor**